



**NEW  
UPDATE**

# Kids Ministry Volunteer Information

# EAC Kids Ministry Volunteer Information

**Serving children and their families is a vital ministry at the Escondido SDA Church. Thank you for your interest in partnering with us as we look to help our children grow in their love for Jesus.**

## **Our Mission:**

**Deuteronomy 6:6&7** "And you must commit yourselves wholeheartedly to these commands that I am giving you today. Repeat them again and again to your children. Talk about them when you are at home and when you are on the road, when you are going to bed and when you are getting up."

## **Areas to serve within Children's Ministry at the Escondido SDA Church:**

Sabbath School Teacher

Preschool (Cradle Roll, birth – 4 years)

Kinder/1<sup>st</sup> (5 years – 1<sup>st</sup> grade)

2/3 grades (Primary)

4/5 grades (Juniors)

The Middle (6-8<sup>th</sup> grades)

Sabbath School Assist

(All areas listed above)

Children's Hallway Greeter

Pathfinders

Director

Leadership

Adventurers

Director

Teachers

Special Event Planning

Vacation Bible School Planning

Vacation Bible School week of volunteer

## **EAC Kids Leadership Requirements:**

Attend church regularly. While at church and/or church events, look for the kids in your ministry even on your "off weeks". Connect with the children and their parents. Take time to pray for the children you serve. Connect with the children's ministry team. Whether you serve once a month, or once a year for an event, your voice, and your God given "shape" is needed in our ministry!

## **Background Checks:**

Every volunteer, over the age of 18, working with minors, must complete a background check.

Level 1 Volunteer or “non regular volunteer”, under 16 hours a month or 32 hours a year. All volunteers over the age of 18 must complete the SECC background check and online training every two years. <https://www.ncsrisk.org/adventist/>  
And complete the [SECC Volunteer Acknowledgment Form](#)

Level 2 Volunteer or “Regular Volunteer”, over 16 hours a month or 32 hours a year, including any overnight supervision. All volunteers over the 18 fitting this category must complete a Live Scan, Mandatory Reporter training every two years, upload and forward certificate of completion to HR at the SECC, and complete the [SECC Volunteer Acknowledgment Form](#).

For more information on background check requirements and AB506 please see <https://seccadventist.org/2023/08/18/ab506-volunteers/>

## **Sabbath School Teacher (Kinder/1<sup>st</sup>, Primary, Juniors & The Middle) x 4 each.**

- Prior to Saturday review and prepare your lesson from curriculum found at [growingtogetherchurch.org](http://growingtogetherchurch.org) This usually takes 1.5 hours during the week, preferable to begin on Tuesday.
- Gather any materials needed for teaching the lesson.
- Arrive at 9:10am for set up and prayer with other teachers. (Prayer is at 9:15am in the hallway)
- Greet children warmly and check in on their week. Ask questions!
- Teach the lesson enthusiastically. Move children around the room during your hour together, utilize the tables and the floor. (Younger classes especially.)
- At 10:40 am do not release children until a parent is present to pick them up. At this time, hand the “Field Note” for the week to the parent and encourage them to complete this together over the coming week. (Kinder, Primary & Juniors.)
- Pray for the children in your class throughout the week. If there is a concern or need determined communicate with Tami Cooper to bring to the pastoral staff.
- Collaborate with the other teachers in your division for room décor/theme/set up.
- If you cannot make one of your scheduled weeks, please contact the other teachers in your class and arrange a swap. Message the Children’s Ministry Director and inform of the schedule change
- Attend quarterly training/Children’s Ministry Meetings.

### **Sabbath School Assistants x4 each**

- Review the lesson at [growingtogetherchurch.org](http://growingtogetherchurch.org) so that you will understand the material.
- Arrive at 9:10am to assist with set up and join in prayer time.
- Assist the teacher with helping children. Interact with the children, aide them with crafts, participate in singing or games.
- Help clean the room at the end of class. Leave offering with teaching supplies.
- Attend quarterly training/Children's Ministry Meetings.

### **Cradle Roll Lead (birth – 4 years)**

- Work with Cradle Roll teachers to decorate the room based off the theme of the quarter.
- Prepare monthly lessons and print copies to be used by the teachers.
- Assemble baskets for each child to use during the class. (Once a month.)
- Restock snacks as needed.
- Restock birthday bin as needed.
- Prepare teaching schedule and post in the room.
- Be aware of needs and celebrations within the class community. Communicate with children's ministry director and pastoral staff when prayer, visits or help is appropriate.

### **Cradle Roll Teacher x 2**

- If you cannot make one of your scheduled weeks, please contact the other teachers in your class and look for a swap.
- Arrive at 9:10am to set up room and join the 9:15am prayer.
- Assist the leader in quarterly room décor and set up.
- Prepare the week's craft and have it set up before children and parents arrive.
- Greet each child and their parent warmly. Encourage parental involvement in singing and motions.
- Enthusiastically teach the lesson as prepared by the leader.
- Help clean the room at the end of class. Leave offering in red envelope on counter.
- Pray for the children in your class throughout the week. If there is a concern or need determined communicate with Tami Cooper to bring to the pastoral staff.

## **Cradle Roll Assist**

**Arrive at 9:10am and help with set up. Check baskets for materials needed for class.**

- Greet each child and their parent warmly.
- Collect offering and place in red zippered envelope.
- Assist teacher in helping children participate in class.
- After the craft help clean and ready the room for the next week.

## **Children's Hallway Greeter x 4**

- Arrive on Saturday by 9:15am for prayer with teachers.
- Greet children and families with warmth and enthusiasm.
- Help visiting families and children find the appropriate classroom. If they are comfortable have parents fill out visitor book, give them options for adult class locations and remind them pick up time is 10:30am.
- Stay in the hallway during class time, assist security team with concerns if they arise.
- Aid teachers in monitoring pick up at the end of class.

## **Pathfinder Director x 2**

- Oversee all operations of the Pathfinder Club.
- Meet with Area Coordinator (Roger Perez) and the other North County San Diego Directors when meetings are called by Coordinator.
- Schedule and oversee meetings with your Pathfinder leadership. Together plan weekly meetings, AY, Honors and outings.
- Communicate needs, plans, and changes to parents through newsletter, email, social media and quarterly meetings.
- Work with Adventurer director to schedule opening devotional speakers.
- Pray for club members weekly.

## **Pathfinder Leadership x 6**

- Attend planning meetings as set by the PF Director.
- Attend Pathfinder meetings on the first and third Wednesday of each month.
- Arrive early to help set up.
- Stay to help clean after the meeting.
- Greet Pathfinders and families warmly.
- Plan and teach Honors.

- Plan and teach Bible study (AY.)
- Help to maintain order in meetings.
- Attend outings and Camporees (outings average once a month.)
- Encourage community growth within the club. Help foster friendship between members.
- Pray for club members weekly.

### **Adventurer Director**

- Oversee all operations of the Adventurer Club.
- Schedule and oversee meetings with your Adventurer leadership. Together plan weekly meetings, Honors and outings.
- Work with Adventurer Assistants to teach Honors, broken up by age groups.
- Arrange snack parents for each meeting.
- Communicate needs, plans, and changes to parents through newsletter, email, social media and quarterly meetings.
- Work with Pathfinder director to schedule opening devotional speakers.
- Pray for club members weekly.

### **Adventurer Assistants/Teachers x 3**

- Assist the Adventurer Director in running Honors and providing snacks.
- Teach Honors to the age group you are assigned.
- Assist in parent pick up at the end of the meeting.
- Pray for club members weekly.

### **Special Event Planning x 4**

- Complete background & online training once every two years.
- Meet with Children's Ministry Director to plan events such as:
  - Trunk or Treat and/or Fall Event
  - Pause Children's Activities and/or group Sabbath School
  - Resurrection Celebration
  - Summer Special Event
  - Family Movie/Game Nights

#### **Vacation Bible School x 4**

- January VBS planning committee and vision setting begin to meet
- Attend SECC VBS training in February
- Help recruit and place volunteers
- Pray over the kids and families
- Volunteer and support during the week of VBS
- Help clean and put away VBS items and put rooms back together

